

The Dec. 4, 2023 Herald Prairie Township Board Meeting was called to order by Andrea at 6pm. Roll call was passed and signed by all present members: Andrea, Tammy David, Tony and Kory. Clerk's report: Minutes were passed and read. David made a motion to approve minutes. Tony 2<sup>nd</sup> it, motion carried. \$100 was presented for the community center building rental for 11/11/23 and 11/18/23 from Marlene Foster and Ashley Ragsdale. Supervisor's report: Bills were presented to trustees. Kory made a motion to approve payment of bills and reports. Tony 2<sup>nd</sup> it, motion carried. Old business: Meeting for the Compliance with Decennial Local Gov. Efficiency Act was held during regular meeting. We discussed the questions that needed to be filled out and put into letter form and presented next year. The Community Center floor should be completed in the next couple weeks. The amount approved for that project was \$7,787.00. We may have an additional bill for plumbing due to repairs from a running toilet and rusted parts. The Plumbing is being completed by Griffen Plumbing. Next meeting at the Floral Hall for the White County Multi-Jurisdictional Multi-Hazard Mitigation Plan is 12/11/23 at 6pm. Tony got an estimate from Scott McDonald for \$9,200.00 for the painting of the building. David made a motion to approve the estimate. Kory 2<sup>nd</sup> it, motion carried. We discussed the purchase of new equipment. Andrea contacted Jerry Crabtree and he shared some rules about large amount equipment purchases (letter attached). Board decided that the estimate Lonnie gave was a little high and that we needed to look into cheaper possibilities. We decided to table until a later date when more board members are present to discuss options. New Business: Meeting dates for next year were set: Jan. 8<sup>th</sup>, Feb. 5<sup>th</sup>, Mar. 4<sup>th</sup>, Apr. 9<sup>th</sup>, (regular meeting and annual town meeting) May 6<sup>th</sup>, June 3<sup>rd</sup>, July 1<sup>st</sup>, Aug. 5<sup>th</sup>, Sept. 9<sup>th</sup>, Oct. 7<sup>th</sup>, Nov. 4<sup>th</sup>, and Dec. 2<sup>nd</sup>. All meetings are to be held at Herald Community Center at 6pm except Annual Town Meeting which begins at 6:05pm. Kory made a motion to accept the meeting dates. David 2<sup>nd</sup> it, motion carries. No Road Commissioner's report. No other business. David made a motion to adjourn. Tony 2<sup>nd</sup> it, motion carried.

Next meeting: 1/8/24

The Nov. 6, 2023 Herald Prairie Township board meeting was called to order by Andrea at 6pm. Roll call was passed and signed by all present members: Tammy, Andrea, Kyle, Tony, Lonnie, and David. Clerk's report: Minutes were passed and read. Kyle made a motion to approve the minutes. David 2<sup>nd</sup> it, motion carried. \$50 was presented for the Community center building rental for 10/28/23 from RoseMary Price. Supervisor's report: Bills were presented to trustees. Kyle made a motion to approve payment of bills and reports. Tony 2<sup>nd</sup> it, motion carried. Old business: The next meeting for the Compliance With Decennial Local Government Efficiency Act is on Dec. 4, 2023 at 6pm. Community center floor was approved with an estimate of \$7787. Next step is to schedule time to complete. Polly pest has begun spraying for pests. Annual Financial report and the Annual treasurer's report and audit has been approved and filed with the county and state. CD's have been purchased and Oct. minutes been updated with Decennial Local Govt. Efficiency Act meeting of Dec. 4<sup>th</sup> instead of the 11<sup>th</sup>. Minutes were also updated to include the additional \$10,000 from the General Fund to a CD for 3 months. Next meeting for the White Co. Multi-Jurisdictional Multi-Hazard Mitigation Plan will meet on 12/11/2023 at the floral hall in Carmi at 6pm for anyone who wants to attend. Road Commissioner's report: Lonnie stated that we need to start thinking about a new dump truck in the future. Lonnie got an estimate for a new garage door at the township shop. He also stated that there was an old trailer and road drag that wasn't being used that could be put up for sale to take bids on, will check into that more be next meeting. Other business: Tony brought up that the building might need a new look, by doing some painting inside and out. He is going to check into a couple estimates to see what it would cost. Kyle made a motion to adjourn. Tony 2<sup>nd</sup> it, motion carried.

Next Meeting 12/4/23 at 6pm.

The Oct. 16<sup>th</sup> Heralds Prairie Township board meeting was called to order by Andrea at 6pm. Roll call was passed and signed by all present board members: Tammy, Tony, Kory, Andrea and David. Clerk's report: Minutes were passed and read. Andrea made a motion to approve minutes. Tony 2<sup>nd</sup> it, motion carried. \$50 was presented for the community center bldg. rental for 10/6/23 from Jennifer Brennförder. Supervisor's report: Bills were presented to trustees. Kory made a motion to approve payment of bills and reports. Tony 2<sup>nd</sup> it, motion carried. Andrea brought up discussion about moving money from township accounts to CD's for 6mo, to protect them from fraudulent activity and where they can be drawing interest. The Trustee's agreed that was a good idea. The plans are to move \$40,000 from the relief fund, \$25,000 from Social Security, \$20,000 from Liability, \$12,000 from the Cemetery fund and \$100,000 from the General Fund. We decided to leave the IMRF as is. Kory made a motion to approve moving funds out of the accounts (as stated previously) to CD's for a 6 mo. Period. Tony 2<sup>nd</sup> it, motion carried. Old Business: Next meeting for the Compliance with Decennial Local Govt. Efficiency Act is Dec. 11, 2023 at 6pm. The community center floor has been approved, Kory checking with the 4-H groups and Revised Asphalt to see when we can get it scheduled. Polly Pest gave estimate of \$120 per quarter to spray for pests. David made a motion to approve Polly Pest's estimate. Kory 2<sup>nd</sup> it, motion carried. The Intergovernmental agreement with Carmi and the General Emergency Assistance were approved and filed. New Business: The accountant completed the Annual Financial statements and reports. David, Kory and Tony all voted "yay" to approve the financial statements. Levies were also ready to be reviewed and voted on. After review, Tony made a motion to approve levies. David 2<sup>nd</sup> it, motion carried. No Road Commissioners report. No other business. David made a motion to adjourn. Tony 2<sup>nd</sup> it, motion carried.

Next meeting: Nov. 6, 2023 at 6pm

The Sept. 11 Heralds Prairie Township meeting was called to order by Andrea at 6pm. Roll call was passed and signed by all present members: Tammy, Andrea, Kyle, Tony and David. Clerk's report: Minutes were passed and read. Kyle made a motion to approve the minutes. David 2nd it, motion carried. \$50 was presented for the community center bldg. Rental for 8/12/23 from Amy Clifford. Supervisors report: Bills were presented to trustees. David made a motion to approve payment of bills and reports. Kyle 2<sup>nd</sup> it, motion carried. Old business: Trustee warrant of appointment was filed at the White Co Clerk's office on Aug. 8, 2023. Community center floor has been approved, just waiting to set up time to complete. Estimate was shared from Tabor's Pest Control, \$175 for initial amount and then 2 months after, then spray every quarter for \$570 yearly. Tabled until next meeting. The Equipment purchase for \$10,000 was approved. The accountant is working on the Annual Financial report and annual treasurers report and audit. Next meeting for the compliance with the Decennial Local Government Efficiency Act is planned for 12/11/23 at 6pm. New Business: New Intergovernmental Agreement with Carmi Township was signed and is effective for 2 years beginning 1/1/24 and ending 12/31/25. Kyle made a motion to accept the agreement. Tony 2<sup>nd</sup> it, motion carried. No Road Commissioner's report. No other business. Kyle made a motion to adjourn. Tony 2<sup>nd</sup> it, motion carried.

Next Meeting: Oct. 16, 2023 at 6pm.

The Aug. 7, 2023 Heralds Prairie Township meeting was called to order by Andrea. Roll call was passed and signed by present members: Andrea, Kyle, Tony, Tammy and David. Clerk's report: Minutes were passed and read. Tony made a motion to approve minutes. Kyle 2<sup>nd</sup> it, motion carried. Supervisor's report: Bills were presented to trustees. Kyle made a motion to approve payments and reports. Tony 2<sup>nd</sup> it, motion carried. Old Business: Community Center floor discussion was tabled until next meeting. Andrea is checking on estimates from Tabor and Polly Pests to spray the building. New Business: Approval of equipment purchase from Phillips Farms for \$10,000 was made by trustees, Tony made a motion to approve and Kyle 2<sup>nd</sup> it. Motion carried. The appointment of a new trustee, David Hays, was made. Official oath of office was recited and sworn in by township clerk, Tammy Musgraves. Accountant, Katrina Roberson, was requested to complete the Annual Financial Report, Comptroller's Report, Annual Treasurer's Report and audit. No Road Commissioner's report. Other Business: Andrea attended the Flood/Tornado Disaster meeting at the Floral Hall in Carmi. The committee for the Compliance with Decennial Local Government Efficiency Act met and discussed the info that is needed in the report. Those in attendance were Andrea, Tammy, David, Scott, Tony and Kyle. The next meeting for the Efficiency Act will be Dec. 11, 2023. Kyle made a motion to adjourn. David 2<sup>nd</sup> it, motion carried.

Next meeting: Sept. 11, 2023 at 6pm

The July 10, 2023 Heralds Prairie Township Board Meeting was called to order by Andrea at 6pm. Roll call was passed and signed by present members: Andrea, Tammy and Kory. Clerk's report: Minutes were passed and read. Kory made a motion to approve minutes. Andrea 2<sup>nd</sup> it, motion carried. \$50 was presented for the community center building rental for 6/24/23 from Ray Aud. Supervisor's report: Bills were presented to trustees. Kory made a motion to approve payment of bills and reports. Andrea 2<sup>nd</sup> it, motion carried. Old business: Broadband internet tabled. Tractor lease was approved and paid. Next meeting for Compliance with Decennial Local Government Efficiency Act was changed to the Aug. 7<sup>th</sup> meeting. Lyndel Chapman resigned as board trustee. Plans for the community center floor was discussed further, discussed having 4-H group or community service participants (if supervised) to help move items out of the Genealogy room to have the floor redone. New business: Kory made a motion to appoint David Hays to finish out the trustee term for Lyndel Chapman. Andrea 2<sup>nd</sup> it, motion carried. We decided to swear in at the next meeting. State of Illinois Flood/Tornado disaster plan meeting scheduled for July 17<sup>th</sup> at the Floral Hall at 6pm at Carmi, IL. for anyone who wants to attend. Plans to find a new company to spray the building for pests was discussed. No Road Commissioner's report. Andrea made a motion to adjourn. Kory 2<sup>nd</sup> it, motion carried.

Next meeting: August 7, 2023 at 6pm

The June 5, 2023 Heralds Prairie Township board meeting was called to order by Andrea at 6pm. Roll call was passed and signed by present members: Andrea, Tony, Tammy, Lyndel and Kyle. Clerk's report: Minutes were passed and read. Andrea made a motion to approve the minutes, Tony 2<sup>nd</sup> it. Motion carried. \$50 was presented for the Community Center Building rental for 5/20/23 from Keith Davis. A plate with a picture of the Herald Missionary Baptist Church was donated from the Lehman and Delilah Aud family's children to be displayed at the Community Center. Supervisor's report: Bills were presented to trustees. Tony made a motion to approve payment of bills and reports, Lyndel 2<sup>nd</sup> it. Motion carried. Old Business: Discussion was had on redoing the Genealogy and toy room floors to match the large room of the community center. Main point of discussion was that we were under budget and had money left over from the main room, so we could use that to complete those 2 rooms. Andrea made a motion to approve redoing the floors in the Genealogy and toy room, Kyle 2<sup>nd</sup> it. Motion carried. The Decennial Local Government Efficiency Act committee plan to meet at the next township board meeting in July. Budget was approved and signed. New Business: George Johnson is continuing to work on community getting better internet services. Suggestion was made that he attend a meeting to share more information. Discussion was had at prior meeting about leasing a tractor, so therefore, Tony made the motion to approve the lease of a tractor for township use for the year in the amount of <sup>TM</sup> \$10,850, Lyndel 2<sup>nd</sup> it. Motion carried. No Road Commissioner's report. Other business: Lyndel resigned from his trustee position effective immediately 6/5/23. Kyle made a motion to adjourn, Tony 2<sup>nd</sup> it. Motion carried.

Next meeting: Monday, July 10, 2023

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The May 1, 2023 Heralds Prairie Township board meeting was called to order by Andrea at 6pm. Roll call was passed and signed by all present members: Andrea, Tammy and Kory. Clerk's report: Minutes were passed and read. Kory made a motion to approve minutes, Andrea 2<sup>nd</sup> it. Motion carried. \$50 was presented for the Community Center building rental for Sun. April 18, 2023 from Ashley Matheny. Supervisor's report: Bills were presented to Trustees. Kory made a motion to approve payment of bills and reports. Andrea 2<sup>nd</sup> it, motion carried. Old business: Economic Interest forms have been turned into County Clerk's office. We received an estimate for \$4500 to do the floor in the genealogy room, but tabled it until next meeting in hopes of more input from other trustees. New Business: New budget was discussed, copies sent home with absent trustees to look over. We will vote at the next meeting. No other business. Road Commissioner's report: nothing to report. Kory made a motion to adjourn. Andrea 2<sup>nd</sup> it, motion carried.

Next meeting: Monday, June 5, 2023

The April 11, 2023 Heralds Prairie Township Board Meeting was called to order by Andrea immediately after Annual Town Meeting. Roll Call was passed and signed by present members: Andrea, Kory, Tony, Tammy, Lonnie and Lyndel. Clerk's report: Minutes were passed and read. Andrea made a motion to approve minutes, Tony 2<sup>nd</sup> it. Motion carried. Supervisor's report: Bills were presented to trustees. Kory made a motion to approve the supervisors report, Tony 2<sup>nd</sup> it. Motion carried. Old Business: Agenda was posted for the Annual town meeting on website and at the community center building. Economic Interest forms to be completed and filed at the County Clerk's office. We discussed having the floor in the geneology room redone also. Lyndel is going to get estimate from Revived Asphalt, will discuss further once we have estimate. New Business: Committee was formed during the Annual town meeting and discussed. Transfer of funds from joint bridge to road & bridge was made to correct deposit error on 3/31/23. Road Commissioner's report: nothing to report. No other business. Lyndel made a motion to adjourn, Kory 2<sup>nd</sup> it. Motion carried,

Next meeting: Monday, May 1, 2023

The March 6<sup>th</sup>, 2023 Heralds Prairie Township Board Meeting was called to order by Andrea at 6pm. Roll call was passed and signed by present members: Andrea, Kory, Tony and Tammy. Clerk's report: Minutes were passed out and read. Kory made a motion to approve the minutes and Tony 2<sup>nd</sup> it. Motion carried. \$50 was presented for the Community Center building rental for Sat. Feb 4, 2023 from Rose Newcomb. Supervisor's report: Bills were presented to trustees. Kory made a motion to approve payment of bills and reports, Tony 2<sup>nd</sup> it. Motion carried. Old Business: Meeting notice and agenda for the Annual Town Meeting were posted on the township website by Joe Gray. Toirma insurance coverage review was submitted and sent in. Economic interest forms were filled out by Andrea, Tony, Kory and Tammy, others to be filled out at next meeting and filed. Agenda for Annual Town meeting was presented to approve. Tony made a motion to approve agenda, Kory 2<sup>nd</sup> it. Motion carried. New Business: We discussed having Genealogy room floor redone to match community center floor, tabled until later date. Road Commissioner's report: No report. No other Business. Kory made a motion to adjourn, Tony 2<sup>nd</sup> it. Motion carried.

Next Meeting: Tuesday, April 11, 2023

The February 6<sup>th</sup>, 2023 Heralds Prairie Township meeting was called to order by Andrea at 6pm. Roll call was passed and signed by present members: Andrea, Kory, Kyle, Lonnie, Tony and Tammy. Clerk's report: Minutes were passed out and read. Kyle made a motion to approve the minutes and Kory 2<sup>nd</sup> it. Motion carried. \$50 was presented for community center building rental for Sunday, Feb. 5<sup>th</sup> from Ashley Matheny. Supervisors report: Bills were presented, paid and approved by members. Kyle made a motion to approve and Tony 2<sup>nd</sup> it. Motion carried. Old Business: Joe Gray came to show us what had been completed on the township website and how to navigate it. He was paid \$1700.00 for his fee to set it up. New Business: Toirma Insurance is up for review, copy given to Lonnie to check and see if it needed any new equipment added or if changes need to be made. Agenda for the Annual town meeting will need to be approved at the March meeting. W-2s and 1099s were distributed. Economic interest forms need to be filled out and returned to county clerk. Road commissioner's report: Lonnie presented a check from the White County Treasurer in the amount of 87,000 for the 2022 L & E rental. No other business. Kyle made a motion to adjourn and Tony 2<sup>nd</sup> it. Motion carried.

Next meeting: March 6, 2023

The January 9<sup>th</sup>, Heralds Prairie Township board meeting was called to order by Andrea at 6pm. Roll call was passed and signed by present members: Andrea, Kory, Tony, Kyle, Lyndel and Tammy. Clerk's report: Minutes were passed out and read. Lyndel made a motion to approve minutes and Kory 2<sup>nd</sup> it. Motion carried. Supervisor's report: Bills were presented, paid and approved by members. Kory made a motion to approve the Treasurer's report. Kyle 2<sup>nd</sup> it, motion carried. Old business: Community center floor is finished, looks good and paid in full. Township website is being worked on by Joe Gray. He will let us know what info is needed and when it will be complete. April meeting date was corrected from the 12<sup>th</sup> to the 11<sup>th</sup>. No new business. No Road Commissioner's report. Kyle made a motion to adjourn, Andrea 2<sup>nd</sup> it. Motion carried.

Next Meeting: Feb 6, 2023